

**Embassy of India
Conakry

NOTICE INVITING TENDER

Subject: Tender for Internet Services at Embassy of India, Conakry

Sealed bids are invited from reputed firms for Internet Services at Chancery premises of Embassy of India, Conakry.

2. Scope of Work: Internet Services at Chancery premise of Embassy of India, Conakry.

3. Specification of Work:

- (i) 6 MBPS or 10 MBPS Internet Bandwidth through optical fibre cable connection is required at the Embassy of India, Conakry, Apt No. 101 & 102, Residence Koubia, Corniche Nord, Camayenne, Commune Dixinn, Conakry, Guinea.
- (ii) The Service Provider may carry out the necessary sight survey before quoting, at their own cost. Venders can visit the site for inspection with prior appointment.
- (iii) The Service Provider shall provide all the necessary equipment, devices, fibre cabling, electrical wiring, Data cabling etc required for the service providence.
- (iv) The Service Provider shall install and configure the equipment, test the connectivity and committed bandwidth in mutually agreed format and period.
- (v) The Service Provider shall obtain all the necessary agreements/permissions/licenses, if any, from concerned authorities at their own effort and cost.
- (vi) The Service Provider shall maintain and upkeep the devices, ensure data speed of 6MBPS or 10MBPS (as agreed upon) and related activities that may be required.

4. Visit to Embassy: Interested Internet Service Providers may visit the Embassy premises during 1000 hrs to 1630 hrs from 02.09.2022 to 21.09.2022 to ascertain the scope of work. Prior appointment for site visit may be obtained through email at com.conakry@mea.gov.in, hoc.conakry@mea.gov.in or by calling at +224 627 060 145.

5. Eligibility Criteria:

- (i) Bidders may submit, in brief, the history of their company with annual turnover.
- (ii) Bidders should demonstrate and explain their technical, professional and practical experience of having undertaken similar works and will need to provide details of similar works undertaken in the last three years, including such works carried out in any of the Diplomatic Missions in Guinea.
- (iii) The company should be registered with the local Government authorities and has to submit their documents in this regard.
- (iv) To assist evaluation and comparison of the bids, the Embassy at its discretion, may ask the bidders for clarification on their bids. The clarifications and responses from the bidders shall be in writing.
- (v) Bidders should not have been barred/black listed by the Government department/organization.
- (vi) Bidders may submit their bids on '**Monthly charges**' for **6 MBPS and 10 MBPS** bandwidth speed and one-time installation charges, if any, basis.

(vii) The Mission reserves the right to amend/withdraw any of the terms and conditions in the tender documents or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Mission in this regard shall be final and binding on all.

6. Submission of Bids: The sealed bids should be submitted and super-scribed with “**Quotation for Internet Services at Embassy of India, Conakry**”. Sealed offers shall be submitted and addressed to “**Head of Chancery, Embassy of India, Apt # 101 & 102, Residence Koubia, Corniche Nord, Camayenne, Commune Dixinn, Conakry**”.

Envelopes shall indicate the name and address of the bidders/Senders to identify the bid and to enable the bid to be returned unopened in case it is declared ‘late’ or ‘rejected’.

Offer received through E-mail or through open letters shall summarily be rejected /ignored.

7. Opening of Bids: The last date of submission of Bids is 22.09.2022 until 1600 hours. The bids received would be opened at **1500 hrs on 23.09.2022** by a Committee of Officers. Interested parties are welcome to send a representative for opening of the bids in the office of the Head of Chancery, Embassy of India, Conakry.

8. Validity of Contract: The contract, if awarded, shall be valid initially for a period of one year. The contract may be extended further on same rates, terms and conditions, subject to satisfactory services provided by the vender. In case of breach of the contract or in event of the not fulfilling the minimum requirements/statutory requirements, the Embassy shall have the right at any time to terminate the contract with a notice period of 30 days.

9. Important Dates: Bid Submission Start: 02.09.2022
Bid Submission End: 22.09.2022
Opening of Bids: 23.09.2022

10. Commencement of the Service: The Services will need to be made operational within 7 working days from the award of the Contract, failing which the Embassy reserves the right to cancel the contract and award it to any other agency/service provider.
